



Grant Thornton

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Ms A Taylor
Director of Finance
East Hertfordshire District Council
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Hertford, Herts
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8 January 2013

Dear Adele

Certification work for East Hertfordshire District Council for year ended 31 March 2013

We are required to certify certain of the claims and returns submitted by you. This certification typically takes place six to nine months after the claim period and represents a final but important part of the process to confirm your entitlement to funding.

Arrangements for certification are prescribed by the Audit Commission, which agrees the scope of the work with each relevant government department or agency, and issues auditors with a Certification Instruction (CI) for each specific claim or return.

We have certified two claims and returns for the financial year 2012/13 relating to expenditure of £82.8 million. Further details of the claims certified are set out in Appendix A.

There are no issues arising from our certification work which we wish to highlight for your attention. We are satisfied that you have appropriate arrangements to compile complete, accurate and timely claims/returns for audit certification.

The Audit Commission set an indicative scale fee for grant claim certification based on 2010/11 certification fees for each audited body. The indicative scale fee for 2012/13 is £11,250. This is set out in more detail in Appendix B.

Yours sincerely

For Grant Thornton UK LLP

Appendix A - Details of claims and returns certified for 2012/13

Claim or return	Value	Amended?	Amendment (£)	Qualified?	Comments
Housing benefits subsidy claim	£41,386,034.00	yes	0	No	-
National non-domestic rates return	£41,456,090.13	No	N/A	No	-

Appendix B: Fees for 2012/13 certification work

Claim or return	2011/12 fee (£)*	2012/13 indicative fee (£)	2012/13 actual fee (£)	Variance (£)	Explanation for variances
Housing benefits subsidy claim	12,594	9,020	9,020	-	-
National non-domestic rates return	3,038	2,230	2,230	-	-
Total	15,632	11,250	11,250	-	-

* 2011/12 fee less 40% fee reduction applicable for 2012/13 onwards. This is shown in this way to make it comparable to the 2012/13 fee.